

# **INTRASTATE CARRIER ANNUAL ARKANSAS RENEWAL INSTRUCTIONS**

**IN ORDER TO PROCESS YOUR RENEWAL YOU WILL NEED TO RETURN:**

- **COMPLETED RENEWAL FORM**
- **ACORD LIABILITY INSURANCE CERTIFICATE**
- **\*\$5 PER VEHICLE PAYMENT**

**\*IF YOU OPERATE AS A FEDERAL MOTOR CARRIER AND PAID FOR YOUR VEHICLES UNDER THE FMCSA, UCR SYSTEM, PLEASE SEND IN A COPY OF YOUR RECEIPT.\***

## **REMINDER:**

**CARRIERS WHO VISIT THE DEPARTMENT IN PERSON TO RENEW THEIR PERMIT, WILL BE DIRECTED TO LEAVE THEIR RENEWAL WITH THE ARDOT SECURITY OFFICER.**

Arkansas Department of Transportation  
Lakeysha Walker - Legal Division  
P. O. Box 2261  
Little Rock, AR 72203-2261  
Telephone: (501) 569-2355    Telefax: (501) 569-2164  
[Lakeysha.Walker@ardot.gov](mailto:Lakeysha.Walker@ardot.gov)



ARKANSAS DEPARTMENT OF TRANSPORTATION

ArDOT.gov | IDriveArkansas.com | Lorie H. Tudor, P.E., Director

LEGAL DIVISION | Rita S. Looney, Chief Legal Counsel | Rita.Looney@ardot.gov

10324 Interstate 30 | P.O. Box 2261 | Little Rock, AR 72203-2261 | Phone: 501.569.2112 | Fax: 501.569.4916

Form AR RS 2

**\*\*CARRIERS NOW OPERATING INTERSTATE  
PLEASE SEE NOTE\*\***

ARKANSAS INTRASTATE REGISTRATION  
RENEWAL ORDER FORM  
2021 REGISTRATION YEAR

ARK. M No. \_\_\_\_\_ U.S. DOT No. \_\_\_\_\_

FED. TAX / S.S. No. \_\_\_\_\_

Name \_\_\_\_\_

D/B/A \_\_\_\_\_

**PRINCIPAL PLACE OF BUSINESS ADDRESS:** Indicate if change \_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

**MAILING ADDRESS IF DIFFERENT FROM BUSINESS ADDRESS ABOVE:** Indicate if change \_\_\_

Street or P.O. Box \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_ **PHONE NO. (\_\_\_\_\_)** \_\_\_\_\_

**Arkansas Agent for Service of Process (If principal place of business is outside Arkansas)**

Name \_\_\_\_\_

\_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**TYPE OF REGISTRATION:**

- ( ) Annual Registration - The motor carrier is renewing its annual registration.
- ( ) Supplemental Registration - The motor carrier is adding additional vehicles since annual registration.

**CHECK ONE:** ( ) Truck operation ( ) Mobile Homes/House Movers ( ) Passengers ( ) Household Goods

**ORDER INFORMATION:**

Number of vehicles to be operated

**\*\*solely\*\*** in Arkansas: (see NOTE) \_\_\_\_\_ x \$5.00 per vehicle = \_\_\_\_\_

Fees are to be paid with **cashier's check** or **money order** only. Fees should be made payable to the Arkansas Department of Transportation.

**REQUIREMENTS:**

1. **RENEWAL FORM**
2. **AN ACORD LIABILITY INSURANCE CERTIFICATE**
3. **CASHIER'S CHECK OR MONEY ORDER**

**IMPORTANT:**

YOU *MUST* ATTACH A CURRENT CERTIFICATE OF BI & PD INSURANCE COVERAGE. AN ACORD FORM IS REQUIRED. YOU *MUST* PROVIDE A COPY EVEN IF YOUR INSURANCE COMPANY HAS PREVIOUSLY FILED. FAILURE *WILL* RESULT IN DELAY OF RENEWAL.

**\*\*NOTE TO MC, FF, OR MX INTERSTATE AUTHORIZED CARRIERS: IF YOUR VEHICLES ARE REPORTED FOR 2021 UNDER THE UNIFIED CARRIER REGISTRATION (UCR) PROGRAM EITHER IN ARKANSAS OR IN YOUR BASE STATE, PLEASE PROVIDE A COPY OF YOUR UCR RECEIPT. \*\***



**\*\*IF YOU NO LONGER DESIRE TO OPERATE IN ARKANSAS INTRASTATE COMMERCE OR HAVE CHANGED OWNERSHIP OR COMPANY STATUS, YOU SHOULD MAKE A WRITTEN REQUEST FOR CANCELLATION OR CORRECTION AND MAIL TO THE BELOW ADDRESS.\*\***

**CERTIFICATION:**

I, the undersigned, certify that the above information is true and correct and that I am authorized to execute and file this document on behalf of the applicant. Penalty provisions may be imposed in accordance with the Arkansas Motor Carrier Act for failure to comply.

Name (Printed) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

This form may be reproduced for supplemental orders during the year.

**MAIL TO:**

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This form is to be used only by carriers currently holding Arkansas Intrastate operating authority. Carriers wishing to apply for new authority should contact this office for the complete registration packet.